

**MINUTES  
OF THE REGULAR MEETING OF THE  
EDINA CITY COUNCIL  
HELD AT CITY HALL  
JUNE 18, 2013  
7:00 P.M.**

**I. CALL TO ORDER**

Mayor Hovland called the meeting to order at 7:08 p.m.

**II. ROLL CALL**

Answering rollcall were Members Bennett, Brindle, Sprague, Swenson and Mayor Hovland.

**III. MEETING AGENDA APPROVED**

**Member Swenson made a motion, seconded by Member Brindle, approving the meeting agenda.**

Ayes: Bennett, Brindle, Sprague, Swenson, Hovland

Motion carried.

**IV. CONSENT AGENDA ADOPTED**

Member Sprague made a motion, seconded by Member Bennett, approving the consent agenda as revised to remove Items IV.E, Request for Purchase – Renewal of Asset Management Software; IV.F, Engineering Services – Trunk Sewer Infiltration Abatement Study; and, IV.L, Master Agreement Professional Engineering Services - WSB, as follows:

IV.A. Approve regular and work session meeting minutes of June 4, 2013

IV.B. Receive payment of the following claims as shown in detail on the Check Register dated June 6, 2013, and consisting of 33 pages; General Fund \$175,697.02; Police Special Revenue \$1,264.52; Working Capital Fund \$44,504.64; Equipment Replacement Fund \$52,461.80; Art Center Fund \$4,730.04; Golf Dome Fund \$20,508.14; Aquatic Center Fund \$4,620.41; Golf Course Fund \$20,970.06; Ice Arena Fund \$14,161.68; Edinborough Park Fund \$20,626.90; Centennial Lakes Park Fund \$15,172.11; Liquor Fund \$149,092.95; Utility Fund \$65,018.86; Storm Sewer Fund \$6,297.69; Recycling Fund \$20.00; PSTF Agency Fund \$8,173.19; TOTAL \$603,320.01 and for approval of payment of claims dated June 12, 2013, and consisting of 33 pages; General Fund \$110,614.22; Police Special Revenue \$559.00; PIR Debt Service Fund \$2,279.98; Working Capital Fund \$14,868.19; Equipment Replacement Fund \$87,102.96; Art Center Fund \$9,389.80; Aquatic Center Fund \$4,492.30; Golf Course Fund \$38,075.13; Ice Arena Fund \$38,356.60; Edinborough Park Fund \$646.03; Centennial Lakes Park Fund \$14,934.74; Liquor Fund \$261,978.11; Utility Fund \$482,618.62; Storm Sewer Fund \$1,912.95; Recycling Fund \$34,367.80; PSTF Agency Fund \$5,375.37; Centennial TIF District \$97,068.50; Grandview TIF District \$2,689.25 TOTAL \$1,207,329.55

IV.C. Approve Request for Purchase, Contract No. 13-5PK, Garden Park Baseball Field Renovation, awarding the bid to the recommended low bidder, Peterson Companies, Inc. at \$207,130.00.

IV.D. Approve Request for Purchase, 2013 GMC Sierra 4WD Vehicle, Public Works – Streets, awarding the bid to the recommended low bidder, Nelson Auto Center, State Contract #37907 at \$26,268.56.

~~IV.E. Request for Purchase, Renewal of Asset Management Software~~

~~IV.F. Approve Engineering Services – Trunk Sewer Infiltration Abatement Study~~

IV.G. Approve Traffic Safety Report of May 1, 2013

IV.H. Approve Special Assessment Agreements for the 2013 Neighborhood Roadway Reconstruction Areas

IV.I. Approve Request for Purchase, Community Garden Parking Lot, Contract ENG13-13NB, awarding the bid to the recommended low bidder, Bituminous Roadways, Inc. at \$66,790.00

IV.J. Approve Resolution No. 2013-53, Calling Public Hearing On Intention To Issue General Obligation Capital Improvement Plan Bonds & Amend The Capital Improvement Plan

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**IV.K. Approve Request for Purchase, Replacement of City Hall and Police Core Network Switches, awarding the bid to the recommended low bidder, LOGIS at \$85,247.18**

**~~IV.L. Approve Master Agreement Professional Engineering Services – WSB~~**

**IV.M. Approve Request for Purchase, Software Database To Migrate Citations To Hennepin County System, awarding the bid to the recommended low bidder, Sungard at \$29,240.00**

Rollcall:

Ayes: Bennett, Brindle, Sprague, Swenson, Hovland

Motion carried.

***ITEMS REMOVED FROM THE CONSENT AGENDA***

***IV.E. REQUEST FOR PURCHASE, RENEWAL OF ASSET MANAGEMENT SOFTWARE – APPROVED***

Engineer Houle answered questions of the Council relating to the purchase of asset management system software as a step towards the ultimate future goal of flexibility and mobility. **Member Sprague made a motion, seconded by Member Swenson, approving the Request for Purchase, Renewal of Asset Management Software, awarding the bid to the recommended low bidder, Azteca Systems, Inc. at \$31,113.00.**

Ayes: Bennett, Brindle, Sprague, Swenson, Hovland

Motion carried.

***IV.F. APPROVE ENGINEERING SERVICES – TRUNK SEWER INFILTRATION ABATEMENT STUDY - APPROVED***

***IV.L. APPROVE MASTER AGREEMENT PROFESSIONAL ENGINEERING SERVICES – WSB – APPROVED***

Attorney Knutson, Manager Neal, and Mr. Houle answered questions of the City Council relating to engineering services for the Trunk Sewer Infiltration Abatement Study and utilizing the Master Agreement for Professional Engineering Services as a contract management best tool. **Member Swenson made a motion, seconded by Member Bennett, approving the Engineering Services – Trunk Sewer Infiltration Abatement Study and the Master Agreement For Professional Engineering Services – WSB.**

Ayes: Bennett, Brindle, Sprague, Swenson, Hovland

Motion carried.

***V. SPECIAL RECOGNITIONS AND PRESENTATIONS***

***V.A. RECEIVE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR YEAR ENDED DECEMBER 31, 2012 - RECEIVED***

James Eichten, MMKR Certified Public Accountant, presented the Comprehensive Annual Financial Report (CAFR) for year ended December 31, 2012. **Member Bennett made a motion, seconded by Member Brindle, receiving the Comprehensive Annual Financial Report for year ended December 31, 2012.**

Ayes: Bennett, Brindle, Sprague, Swenson, Hovland

Motion carried.

***VI. COMMUNITY COMMENT***

Mary Mason, 4012 Lynne Avenue, addressed the City Council and described her concern relating to the negative impact to her property as a result of the house under construction at 4014 Lynne Avenue. She asked the City Council to consider the impact when a house was built so large for the lot size, that it required trespass on neighboring properties to construct.

Nan Schwappach, 4010 Lynne Avenue, addressed the City Council and asked what processes should be changed to address neighborhood impact caused by tear-down and construction of large houses on small lots. She urged the City Council to consider whether a Zoning Ordinance amendment should be considered.

Bruna Bucciarelli, 4010 Lynne Avenue, addressed the City Council and asked it to rethink the current zoning parameters relating to the five-foot setback, as it was not adequate to accommodate foundation excavation, especially with sandy soils.

**VII. REPORTS / RECOMMENDATIONS**

**VII.A. RESOLUTION NO. 2013-52 ADOPTED – ACCEPTING VARIOUS DONATIONS - ADOPTED**

Mayor Hovland explained that in order to comply with State Statutes; all donations to the City must be adopted by Resolution and approved by four favorable votes of the Council accepting the donations.

**Member Bennett introduced and moved adoption of Resolution No. 2013-52 accepting various donations.** Member Swenson seconded the motion.

Rollcall:

Ayes: Bennett, Brindle, Sprague, Swenson, Hovland

Motion carried.

**VIII.B. APPOINTMENTS – VACANCIES, EDINA COMMUNITY HEALTH COMMITTEE, HERITAGE PRESERVATION BOARD AND HUMAN RIGHTS AND RELATIONS COMMISSION - APPOINTED**

Clerk Mangen reviewed the proposed appointments to fill vacancies on the Edina Community Health Committee, Heritage Preservation Board, and Human Rights and Relations Commission, according to Council direction. **Member Sprague made a motion, seconded by Member Brindle, appointing Michael Birdman to the Heritage Preservation Board for the remainder of a term ending February 1, 2016; Patrice Arseneault to the Human Rights and Relations Commission for the remainder of a term ending February 1, 2015; and, Kristen Conner to the Edina Community Health Committee for a term ending February 1, 2015.**

Ayes: Bennett, Brindle, Sprague, Swenson, Hovland

Motion carried.

**IX. CORRESPONDENCE AND PETITIONS**

**IX.A. CORRESPONDENCE**

Mayor Hovland acknowledged the Council's receipt of various correspondence.

**IX.B. MINUTES:**

- 1. ART CENTER BOARD, APRIL 25, 2013**
- 2. ARTS AND CULTURE COMMISSION, MAY 23, 2013**
- 3. PARK BOARD, MAY 14, 2013**
- 4. HERITAGE PRESERVATION BOARD, MAY 14, 2013**

Informational; no action required.

**X. MAYOR AND COUNCIL COMMENTS – Received**

**XI. MANAGER'S COMMENTS – Received**

**XII. ADJOURNMENT**

There being no further business on the Council Agenda, Mayor Hovland declared the meeting adjourned at 8:22 p.m.

Respectfully submitted,

Minutes approved by Edina City Council, July 16, 2013.

Video Copy of the June 18, 2013, meeting available.

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Debra A. Mangen, City Clerk

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James B. Hovland, Mayor